## CONFLICTS OF INTEREST POLICY Centre 17632

This policy confirms that Merchant Taylors' School will manage conflicts of interest by informing the awarding bodies, before the published deadline for entries for each examination series, of:

- any members of centre staff who are taking qualifications at this centre which include internally assessed components/units
- any members of centre staff who are teaching and preparing members of their family (which includes step-family, foster family and similar close relationships) or close friends and their immediate family (e.g. son/daughter) for qualifications which include internally assessed components/units

## We will:

• ensure clear records are maintained and that the records include details of the